

# **Anglesea SLSC Policy Document**

Reference: 034

**Reviewed:** 

# TITLE: Payment Plan and Hardship Clause

#### PURPOSE

To provide an option of a Payment Plan for members and potential members when paying for their club memberships. The provision of a Hardship Clause has been implemented for families/individuals experiencing hardship.

These measures will need to be applied for annually.

### INTRODUCTION

The ASLSC Board of Directors recognise that members & potential members may appreciate the option to pay their membership in instalments instead of paying in one payment.

The Directors also recognise that in some circumstances people run into hardship and wish to provide an opportunity for existing members to apply for consideration of a hardship clause being applied to their membership payment.

### POLICY

## Payment Plan

A payment plan option will be available to the membership with payments split into two payments – prior to December 31<sup>st</sup> of the calendar year of the respective season.

Invoices will be sent by the office to members who request this option.

Full payment will be required by December 31 of the calendar year or your membership may be suspended and your participation in club programs and services restricted until payment is made.

This will be monitored by the General Manager of ASLSC.

#### Hardship Clause

A hardship clause will be available to <u>previous members</u> who apply to the club citing extenuating circumstances.

These requests will be dealt with confidentially on a case by case basis with two of the following positions, President, Director of Finance and the General Manager required to provide approval.