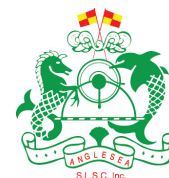


<b>POSITION DETAILS</b>	
<b>TITLE</b>	R&R Manager – Surf Sports
<b>REPORTS TO</b>	Team Manager
<b>SLSC UNIT</b>	Surf Sports
<b>INCUMBENT(S)</b>	As appointed

<b>PRIMARY PURPOSE</b>
The R&R Manager– Surf Sports role primarily exists to provide leadership and manage all athletes, coaches within the R&R area.

<b>SCOPE &amp; AUTHORITY</b>
The R&R Manager – Surf Sports plays a key function in managing and directing a vital aspect of the Competition section. The capacity to work collaboratively is vital. Decision making authority relates to the management of sectional budgets, logistics area, team selection and entries/rules for competition.

<b>REPORTING RELATIONSHIPS</b>
Internal Relationships: <ul style="list-style-type: none"><li>• Director</li><li>• Section Manager/s</li><li>• Coaches</li><li>• Operational Officer/s</li><li>• Athletes</li><li>• Parents</li></ul> External Relationships: <ul style="list-style-type: none"><li>• LSV</li><li>• SLSA</li></ul>



## TASKS AND RESPONSIBILITIES

To support the achievement of Anglesea Surf Sports objectives through managing and directing the operational activities of the section.

### Specifically this may involve tasks such as

- Set out Budget for upcoming season and liaise with Director on purchase requirements
- Work with the Director and other sectional captain's to achieve both short and long term goals as outlined in the competition plan
- To ensure that all athletes participating are current, financial and proficient members
- In consultation with the R&R Coach, Director of Coaching and Recruitment Officer identify avenues of recruiting members: - Bronze Camp, Schools, sporting clubs etc.... Work out an action plan to get new members into the club and competing in the respective areas
- Prepare list of members in your section attending the Victorian Championships and the Aussies with the following information
- Co-ordinate with Team Manager to ensure that Carnival (including Interstate), Vic's, Aussie's and World entries are completed and that athletes are being kept informed of their event entries
- Co-ordinate fundraiser in conjunction with Fundraising/Sponsorship Officer – ensure minimum three major fundraisers are completed for your section each season e.g. tin rattle. They should be well promoted and supported by all members in your section.
- Maintain discipline within your section with regard to training, patrols, attending club fundraisers.
- Ensure your athletes complete their 16 patrol hours for the season prior to Christmas to avoid the last minute rush on gaining hours (50% must be completed at Anglesea)
- Liaise with Team Manager and/or Director – Surf Sports regarding progress, problems and initiatives in your area.
- Delegate members to assist with Junior Development (Dolphin and Nipper) Training in consultation with Nipper Talent transition officer
- Liaise with R&R Coach, Director of Coaching and Team Manager on team selection
- To send out a weekly newsletter to all athletes